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2221 Smith Street
Fort Wayne , IN. ▪ 46803

Kirsten T. Weaver

OBJECTIVE: To obtain a position and contribute to the overall effectiveness and success of an organization, as well as achieve personal and professional growth

EDUCATION:

IUPUI   **Indianapolis, IN**
Degree: Master of Library Science   January 2009-May 2010

Indiana University   **Bloomington, IN**
Degree: Bachelor of General Studies   August 1997-May 2001
            Science and Mathematics Concentration
Minors: Computer Science, French

EMPLOYMENT:

Allen County Public Library   **Fort Wayne, IN**
Tecumseh Branch Library   June 2010–August 2010
▪ Interim Librarian I/Young Adult Librarian and Troubleshooter

Branch Operations   May 2007–January 2009
▪ Librarian I / Branch Floater

Circulation Services   January 2002 – January 2009
▪ Material Management
▪ Customer Service
▪ Telephone Renewal

Fort Wayne Community Schools   **Fort Wayne, IN**
Substitute Teacher   August 2001-January 2009
▪ Continuation of the learning process during teacher absences.

Upward Bound - IUB   **Bloomington, IN**
Resident Assistant July 2000 – July 2000
▪ Responsible for the well-being and supervision of teenagers between the ages of 14 and 17 on the Indiana University Bloomington Campus.

Residential Programs and Services   **Bloomington, IN**
Resident Assistant   January 1999 – May 2000
▪ Responsible for developing and maintaining a positive educational and social environment for a floor of 50 undergraduate women in a building of 1200.

Kirsten T. Weaver

- Programmed educational, social and cultural activities for floor and building wide audiences as well as staff development
- Managed various crisis involving staff and residents
- Worked as liaison between residents and administration

Indiana University Groups Program   **Bloomington, IN**
Resident Assistant Summer 1999
- Same responsibilities as above
- College Success Course Administrator

COMPUTER SKILLS:
- SIRSI Workflows
- HTML
- Word Processing
- Microsoft Office
- Other basic computer and Internet skills.